

Ponchatoula Area Recreation District No. 1  
19030 Ponchatoula Park Dr.  
Ponchatoula, LA 70454  
Conference Room - Gym  
**Regular Board Meeting Minutes**  
**Thursday, September 19, 2024**  
**6:00 p.m.**

**I. Call to Order:** Terry Byers, Chairman

The public hearing was called to order by Terry Byers, at 6:02 p.m.

**II. Roll Call:** Terry Byers (P), Marshall Graves (P), Roger Kennedy (P), Patricia Landaiche (P), Kyle Mitchell (P)

Visitors: Letisha Smith, Wesley Fletcher, Ponchatoula Jaycees (Shelley Matherne)

**III. Approval of Minutes:** August 22, 2024- Regular Meeting

Motion by Kyle Mitchell                      Seconded by Roger Kennedy  
Favor: 5      Opposed: 0      Abstained: 0      Absent: 0

**IV. Approval of Financials:** August 1-31, 2024

Motion by Kyle Mitchell                      Seconded by Marshall Graves  
Favor: 5      Opposed: 0      Abstained: 0      Absent: 0

**V. Public / Guest Comments:**

a. Jaycees – Shelley Matherne

1. Shelley Matherne gave the board an update on the progress of the playground. Catalogs are ready, she has prepared a video to run at the business expo and a fundraiser is scheduled for October 6 at the Rusty Pelican in Covington. Matherne reported they were working on grants and was asking PARD for a dollar amount, this would include the property value, restrooms, parking, etc. in order to help with the grant applications.

b. Ponchatoula Basketball Association – Ray Belvin (was unable to make the meeting)

## VI. Reports:

- a. Chairman Report- Terry Byers
  - 1. The park was approached by Pam Moler who had a piece of property to sell next to the park. After looking at the property, it was determined it was not in an area to benefit the park.
- b. Facilities Report- Wesley Fletcher\*
  - 1. Pressuring washing of the gyms is scheduled for mid-October. Once the roof has been cleaned we would proceed to get the leaks found.
  - 2. We are waiting to hear back from the elevator with the cost and what needs to be repaired.
  - 3. PHS Baseball using a field due to the rebuilding of Athletic Park.
- c. Supervisor's Report- Letisha Smith\*
  - 1. Updated the board on the by-laws findings.
  - 2. Is working on the budget. Any amendments that need to be made will be on October's Agenda.
  - 3. Reminded the board of the Sexual harassment and Ethics training.
  - 4. Reported on the PHS Alumni Tailgate event.
  - 5. Gave the board dates as to when she will be on vacation.
- d. Recreation Coordinator- Letisha Smith\*
  - 1. Letisha Smith went over the dates of registration, events, and activities. New activities include Toddler Time and Senior Bean Bag Baseball.

## VII. Old Business:

- a. Inclusive Playground
  - 1. After the Jaycees updated the board on where they were at with the funds and the request for a dollar to help with the grant applications the board agreed and voted on an amount to be given to the Jaycees once the board spoke to PARD's financial and legal advisors.
- b. Cooperative Endeavor Agreements
  - 1. Terry Byers wanted added to leagues Cooperative Endeavor Agreements that ALLSTAR teams be allowed to practice on the fields beyond their season providing they are not disrupting in-season sports. Kyle Mitchell made a motion for a vote, Roger Kennedy 2<sup>nd</sup> the motion.

Favor: 3      Opposed: 2      Abstained: 0      Absent: 0

The wording will be added to the Cooperative Endeavor Agreement and then sent to PARD's legal advisor for review. Once reviewed the PARD Board will vote to approve/disapprove.

**VIII. New Business:**

a. **Adopt the millage rate(s) – Not Rolled Forward roll call vote:**

1. **Resolution was read by Chairman Terry Byers** that the following millage(s) are hereby levied on the 2024 tax roll on all property subject to taxation by Ponchatoula Area Recreation District No. 1. Once the entire resolution was read out loud, a roll call vote was taken.

Terry Byers : Yea      Roger Kennedy: Yea    Marshall Graves: Yea    Patricia  
Landaiche: Yea    Kyle Mitchell: Yea

b. Rental Fees

2. The board discussed the rental fees and agreement.

**IX. Job Opening (Executive Session) – rescheduled for a later date**

**X. Adjournment:**

Motion by Kyle Mitchell

Seconded by Marshall Graves


Favor: 5      Opposed: 0

Abstained: 0    Absent: 0

The meeting was adjourned at 8:30 p.m.



Terry Byers, Board Chairman



Letisha Smith, Executive Secretary